



SSRG

The network for research information
planning & evaluation in social,
& health services

**DRAFT Minutes of the Annual General Meeting
23rd April 2002**

At Stamford Hall, University of Leicester.

Present:

Simon Adams	Paul Kiff
David Allan (Chair)	Gay Leggett
Mark Barton	Jill Manthorpe
Andy Bekenn	Nick Miller
Carola Bennion	Elinor Nicholas
Mick Bond	Mike Pinnock
Alan Bunting (Treasurer)	Chris Rainey
Margaret Cooney	Chris Russell
Paul Dolan	Sue Simmons (Secretary)
Carol George	Martin Stevens
Paul Hambleton	Patricia Walker
David Henderson	Mark Watson
Karin Janzon	Margaret Watt
Rebecca Johnson	Jenny Wilding
Colin Kelsey	Karen Winchester

Apologies:

Terry Davies
Brian McClay
Joyce Phillips

Min No	Minute	Action
AGM 02/02	<p>MINUTES OF THE LAST AGM</p> <p>The minutes of the 15th June 2001 were agreed as an accurate record of the last AGM and there were no matters arising.</p>	
AGM 03/02	<p>ANNUAL REPORT</p> <p>The Chair thanked members for the time and effort spent on SSRG work over the past year, much of which was reflected in the Annual Report.</p> <p>The work of the outgoing Membership Secretary, Brian McClay was highlighted. SSRG noted its warm appreciation for his work over the last 14 years.</p> <p>The Treasurer outlined the proposal to increase membership fees by £10 in 2003. The motion was carried.</p> <p>The Annual Report was accepted (Mark Watson proposed and Patricia Wallker seconded).</p>	AB
AGM 04/02	<p>CONSTITUTIONAL CHANGES</p> <p>4 changes to the constitution had been proposed.</p> <ul style="list-style-type: none"> (i) Definition change removing housing from the title to 'It is a network for research, information, planning and evaluation in social care and health services' (ii) The National Executive changes to the 'Executive Committee' (iii) Organisation - 6b section removed from the constitution (iv) Organisation – 6c 'other' removed from the wording. <p>The Secretary reported that 4 ballot papers had been received, all of which were in favour. With one abstention, there was overwhelming support from SSRG members at the AGM for these changes, which will be made.</p>	SS
AGM 05/02	<p>ACTION PLAN 2002/3</p> <p>The Chair detailed the content of the draft action plan for 2002/3, which are broadly to:</p> <ul style="list-style-type: none"> (i) Promote the place of research (ii) Expand the community of interest (iii) Improve the profile <p>Nick Miller queried the idea of an Expert Panel. Paul Kiff and David Allan explained this as being a mechanism to encourage</p>	

Min No	Minute	Action
<p>AGM 06/02</p>	<p>the use of members expertise in the various consultation processes that SSRG are engaged in – for example, the current consultation on the User Experience Surveys. In addition, formal recognition of work being undertaken by SSRG members is being sought with the ADSS and DoH. This may involve the use of secondments. Negotiations are at an early stage.</p> <p>The action plan was overwhelmingly agreed by members and will be adopted for the coming year, with a report back on progress to the 2003 AGM.</p> <p>ELECTION OF OFFICERS</p> <p>Having been duly nominated and seconded, the following officers were elected unopposed:</p> <ul style="list-style-type: none"> • Chair – David Allan • Vice Chair – Colin Kelsey • Vice Chair – Jill Manthorpe • Treasurer – Alan Bunting • Secretary – Sue Simmons • Membership Secretary – Margaret Cooney <p>Elected Representatives</p> <ul style="list-style-type: none"> • Paul Kiff • Patricia Walker • Gay Leggett <p>Were unanimously voted in.</p> <p>Co-opted Members were confirmed as:</p> <ul style="list-style-type: none"> • Terry Davies • Rebecca Johnson • Mark Watson <p>No nominations had been received for</p> <ul style="list-style-type: none"> • Publicity Officer • Events Officer <p>Regional Representatives were confirmed as:</p> <ul style="list-style-type: none"> • Martin Stevens – South Eastern • Jenny Wilding – Eastern • Paul Hambleton - Scottish • Brian McClay – Yorkshire, Humberside and North East <p>Other posts were confirmed as:</p> <ul style="list-style-type: none"> • Newsletter Editor - Joyce Phillips • RPP Editors - Jill Manthorpe and Nicky Stanley 	<p>DA</p>

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